



Health and Safety Policy

Introduction:

- The health, safety and welfare of all students and staff is of paramount importance at our school.
- The school endeavours to provide a safe and healthy working environment for the staff, students and visitors.
- All members of staff are expected to be committed towards maintaining Health and Safety.

Aims:

- Establish and maintain a safe and healthy environment throughout the school.
- Establish procedures and systems necessary to comply with the statutory obligations on health and safety by MOH and MOE.
- Provide sufficient information, instruction and supervision to enable all students and staff to contribute positively to their own health and safety.
- Provide students and staff access to appropriate health and safety training and awareness programmes.
- Formulate effective safety and evacuation procedures for use in case of fire and other disasters.
- Regularly review Health & Safety protocols.

Role of the School:

- Promote the welfare of the students by teaching them strategies to deal with the challenges of everyday life through a well-defined life skills programme.
- Handle concerns with sensitivity.
- Encourage students to bring nutritious and healthy packed meals.
- Ensure that the school canteen provides nutritious meals.
- Inculcate the habit of eating fruits in students from KG 1 to Grade 9.
- Teach students:
 - a. About health and safety to equip them with the skills and knowledge to live positive, successful and healthy lives.
 - b. To respect their bodies and look after themselves.
 - c. About healthy eating habits and hygiene.
 - d. To move about and play safely during PE lessons.
- Conduct safety checks on equipment and resources by trained teachers and security personnel.
- Install necessary fire equipment.
- Use fire and earthquake-resistant building material for school building

- construction purposes.
- Conduct regular fire and evacuation drills.
- Upgrade and maintain the school building in accordance with the stipulations laid down by the Municipality.
- In case of an emergency, the clinic staff must administer first aid to the student, inform the parents and refer the case to the nearest hospital.
- Designated staff must monitor students' welfare at every level, while in school or on school trips.
- Supervise students in the school bus.

Role of Students:

- Present radio shows to instill awareness of health and safety.
- Diligently conduct dispersal and break duties.
- Ensure smooth and safe fire drills and mock earthquake evacuations.
- During disasters students must strive to create awareness, collaborate to find solutions, generate empathy and raise funds.
- Act as class and bus monitors.
- Work as cohesive groups in a responsible manner.
- Act as responsible student leaders and address students' concerns, organize social service drives and monitor discipline in school.
- Conduct weekly student council meetings to initiate monthly campaigns to ensure health and wellbeing of all.

Role of Parents:

- Impart health education.
- Provide wholesome breakfast and nutritious snacks to children.
- Inculcate habits of personal hygiene.
- Ensure regular checks for general health of their children in consultation with the family physician, dental surgeon and ophthalmologist.
- Consult a family doctor for deworming at least once a year.

(Please refer to the Clinic and Infection Prevention and Control policy for other details and procedures)

Safety in School Buses:

- For security reasons, students of (KGI-Gr.2) must be accompanied by an authorized adult to and from the bus stop.
- The student and escort are required to be at the designated pick up and drop off area 10 minutes prior to the time agreed.
- In case the escort is not present to receive the student (KGI – Gr.2) during a dropoff, the bus will bring back the student to the school and the transport in-charge will notify the parent. The parent or an authorised person is required to come to the school to take back their ward.
- The students should stay away from the main road until the bus arrives.
- Students must not come near the entry door of the bus until it has made a complete stop.

- All students must occupy **designated** seats immediately after boarding their bus, **wear seat belts and not move around in the bus while it is in motion.**
- The front door of the bus is the only authorised entry and exit point
- The drivers are authorised to stop buses only at the designated stops, unless otherwise directed by the bus teacher. The list of stops is prepared keeping in view the convenience and safety of all bus commuters and is subject to change.
- CCTV cameras are installed in the buses to monitor the students' activities.
- The driver must not be distracted for any reason.
- The bus teachers and student bus monitors are responsible for maintaining discipline in the buses. Any serious offence must be reported to the Principal.
- If for any reason a student misses the bus after the school dispersal, he/she must report to the reception immediately and wait there.
- RFID card is mandatory for all students using the transport service.
- Misuse of RFID card will attract strict action, including termination of transport service for the student.
- Lost or damaged RFID card has to be replaced immediately to continue using the bus service.
- The seating arrangement is as per RAK Transport Authority regulations.

Prepared & Reviewed by:	Senior Management Team	Last Review date:	March 2024
		Next Review date:	March 2025
Authorized by	School Principal	No. of Pages:	3