



Library policy

Introduction:

- Our library is a hub of information, research, and learning.
- They are designed to motivate students to explore resources for their work in school, for personal study, and to cultivate a habit of reading.

Aims and Objectives:

We strive to:

- Encourage students to become independent and lifelong learners.
- Promote a love of reading.
- Provide accessible learning resources to students, teachers and parents.
- Enhance language acquisition and fluency.

Overview:

- Our library is in compliance with CBSE requirements.
- Our school has caters to the learning needs of students from KG I to Grade IX.
- The library is accessible to all students, teachers and the parent community of the school.
- It has a wide collection of books which include fiction, nonfiction, reference resources, a variety of magazines and newspapers.
- A **Wish List** of books from all stakeholders are considered when stocking the library.

Terms of Issuing Books:

- Students are allowed be issued one book against their RFID for one week. A teacher can be issued two books at a time for a period of two weeks.
- Students must take, renew or return the books only during their library period.No books are issued to the students during the summer vacation.
- No magazines are issued to students.
- If the book is lost or severely damaged by the user, they have to replace the same book or will be charged the cost of the book.

Code:

- All students must treat the library and all library materials with respect.
- Food and drinks are not allowed in the library.
- Students must maintain silence while in the library.

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